Criminal Justice Doctoral Students' Association

The Graduate Center of the City University of New York

John Jay College of Criminal Justice

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December Monthly Newsletter

Hello students,

Email is a great way to keep people abreast of important information, but it can be difficult to keep track of all the emails we receive. CJDSA knows this, and we have come up with a solution.

Below is the compiling of all the still-relevant emails we received in the month of October. A new task for the CJDSA's Chair for Communications is to collect all the emails we receive each month, categorize them, and send a summary of them to the student body. This is further down in the body of this email.

I have organized the pertinent emails into the following categories: Deadlines, Events, Job Opportunities, Research/Fellowship/Grant/Funding Opportunities, General Important Information, and Accolades.

If you want to find one of the emails below, use the subject line in the "Search Entire Mailbox" search bar in your email. If you cannot find a particular email (for whatever reason), just let me know and I will forward it to you.

We hope this proves helpful, and your feedback is valued.

All the best,

Lauren

Deadlines

**Email sent on**: 11/4/12. **Subject line:** "Conflict, Crime and Violence in Colombia - call for papers, Special Issue on Peace Economics, Peace Science and Public Policy"

**Summary:** There is now a call for papers for a special issue  "Conflict, Crime and Violence in Colombia " to be published on Peace Economics, Peace Science and Public Policy in 2013. Papers may be theoretical or empirical and should highlight their contribution to a better understanding of the kind of social phenomena that constitute an obstacle for a resilient peace in Colombia. Papers should be sent to Juan Vargas (juan.f.vargas@gmail.com) no later than March 31st, 2013.

**Email sent on**: 11/6/12. **Subject line:** "Graduate Center Dissertation Fellowship Competition Application for 2013-14, deadline December 17, 2012"

**Summary:** The deadline is **Monday, December 17, 2012 at 12:00pm**.  Important documents/information can be found on the Provost’s Office Website, under the “important updates” section in the upper right-hand corner, [http://www.gc.cuny.edu/About-the-GC/Provosts-Office](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=5ed96f6d7dcd4af6ac78098a784bf2a5&URL=http%3a%2f%2fwww.gc.cuny.edu%2fAbout-the-GC%2fProvosts-Office).  If you have questions, please contact Rachel Sponzo at [rsponzo@gc.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=5ed96f6d7dcd4af6ac78098a784bf2a5&URL=mailto%3arsponzo%40gc.cuny.edu).

**Email sent on**: 11/9/12. **Subject line:** " JJFinest Submission Request- for the Faculty- Help Identify Our Most Prominent Writers in Training"

**Summary:** John Jay’s Finest is accepting submissions for the spring 2013 issue from now until January 15, 2013.  We want work from both 2012 semesters.  To be considered for inclusion in the 2013 anthology, a student’s essay must be nominated by his/her professor and should be submitted by the professor in finished form.  Professors may submit the very best work electronically to [jjfinest@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=5ed96f6d7dcd4af6ac78098a784bf2a5&URL=mailto%3ajjfinest%40jjay.cuny.edu).

**Email sent on**: 11/12/12. **Subject line:** " Call for Abstracts - Explorations in Justice: Gender, Sexuality and Violence"

**Summary:** The University at Albany will be hosting a Spring 2013 Symposium entitled Explorations in Justice: Gender, Sexuality, and Violence. Review of abstracts will begin Dec. 14, 2012. Interested scholars and practitioners are asked to submit an electronic document with paper title, abstract of 250-300 words, and authors'/co-authors' names and contact information to Dr. Dana Peterson (justiceinstitute@albany.edu)

**Email sent on**: 11/14/12. **Subject line:** "Doctoral Student Research Grant news"

**Summary:** The Doctoral Student Research Grant (DSRG) program will be offering grants once again to students this academic year.  The deadline for proposals will be January 31, 2013 and the year during which awardees may spend their funds (the *award period*) will begin on June 1.  Applications will require a 1,000 word (maximum) proposal, an abstract, a budget, a budget justification and one Letter of Support emailed by a faculty mentor.  Applicants may submit a budget of between $250 and $1,500.

**Email sent on**: 11/15/12. **Subject line:** "Fall 2012 Student Evaluation Process: Information for Teaching Faculty (Traditional Paper Evaluations and Online Pilot)"

**Summary:** Many of you will be administering your courses evaluations through MyClassEvaluation.com, as part of our online pilot program, now in its fifth semester. Others will administer the Fall 2012 student evaluation of faculty through our traditional paper process.  Whether online or on paper, please plan to administer questionnaires from **Monday, November 26th –Monday, December 10th.**

**Email sent on**: 11/29/12. **Subject line:** " REMINDER - YOU MUST ATTEND A HUMAN RESOURCES ORIENTATION FOR YOUR SPRING 2013 GRADUATE ASSISTANT APPOINTMENT"

**Summary:** Make sure that you have remembered to register for one of the only two Human Resources Orientations for new graduate assistants starting appointments for Spring 2013.  The HR Office at the GC is offering 2 Orientations for New Graduate Assistants.  They will be held on: December 5th from 11 am – 12 noon in Room 8400 at the Graduate Center, and December 11th from 11 am -12 noon in Room 8400 at the Graduate Center.

Events

**Email sent on**: 11/12/12. **Subject line:** "Spring 2013 MMR Immunization Clinic"

**Summary:** The Spring 2013 MMR Immunization Clinic will be held Wednesday, January 23, 2013, from 11 am- 1pm, and 2pm-4pm, at the GC Wellness Center from Room 6422.

**Email sent on**: 11/12/12. **Subject line:** " Thurs Dec. 6: Book Release Event - Courting Kids"

**Summary:** On Thursday, Dec. 6 at 6 pm, John Jay will host a book release event, discussing Assistant Professor in Sociology Carla J. Barrett's book "Courting Kids: Inside an Experimental Youth Court", in room 630 of Haaren Hall.

**Email sent on**: 11/15/12. **Subject line:** " WORKSHOP: Parenting, Academics, and The Holidays"

**Summary:** On Wednesday, Dec. 12, from 9:30-10:30 am, the GC Wellness Center is hosting a workshop entitled "Parenting, Academics, and the Holidays" in room 3205. Stop by the Wellness Center, Student Counseling Services in Room 6422 to fill out an application or just drop by the day of the workshop. All participants must be registered GC students.

**Email sent on**: 11/16/12. **Subject line:** " State of the College Address"

**Summary:** The State of the College Address will take place on Dec. 14 at 1:40 pm, in room L.63. Light refreshments will be served afterwards.

**Email sent on**: 11/16/12. **Subject line:** " 2012 World AIDS Day: Confidential HIV Testing and Awareness Event - December 6, 2012 9:30am-2:00pm"

**Summary:** 2012 World AIDS Day is about promoting the goal of “Zero AIDS Related Deaths, Zero New Infections and Zero Discrimination by 2015." December 6, 2012, 9:30am-2:00pm, The Graduate Center—Concourse Level, Rooms C197 & C198. Please note: The last clients will be seen at 1:40pm, so please arrive *prior to* 1:40pm in order to be tested.

**Email sent on**: 11/26/12. **Subject line:** " Annual Holiday Show Invitation"

**Summary:** Senior Vice President Robert Pignatello and the Office of Finance and Administrative cordially invite you to join them for their Annual Holiday Show and Reception on Wednesday, Dec. 19, at 2 pm. It will take place in the theater, and a reception will follow.

**Email sent on**: 11/26/12. **Subject line:** " Join HMP on Dec. 5, in welcoming Judge Carlos Rozanski & Nora Cortiñas of the Mothers of La Plaza de Mayo to discuss the "Legacies of Mass Atrocities: The Quest for Justice for the Disappeared in Argentina"

**Summary:** On Wednesday, Dec. 5, from 6-9 pm, in the New Building, Conference Room 9.64. As a part of the Seminar Series "Genocide, Justice, and Human Rights," John Jay will host "Legacies of Mass Atrocities: The Quest for Justice for the Disappeared in Argentina." Presenters include Dr. Danielsson, Judge Carlos Rozanski, Nora Cortinas, and Jock Young.

**Email sent on**: 11/26/12. **Subject line:** " International Students Invitation"

**Summary:** On Monday, Dec. 10, at 5:30 pm in Room 625 of Haaren Hall, a reception for John Jay's International Students will take place. Please RSVP by Friday, Dec. 7 to jjreception@jjay.cuny.edu.

**Email sent on**: 11/27/12. **Subject line:** " Faculty dialogue on Hidden Networks on Monday 3rd December at 1.40 in NB: 9.64"

**Summary**: On Monday 3rd December from 1:45-3:00pm in Room NB:9.64, Ric Curtis, Kirk Dombrowski, Bilal Khan and Evan Misshula will chat about Social Network Research among Hidden Populations. Refreshments will be served.

**Email sent on**: 11/27/12. **Subject line:** " Important - Michael Tonry talk 12/5"

**Summary:** Noted law and penology scholar  Dr. Michael Tonry will to speak  to our Program next week on Wednesday, December 5th, 12:00 – 2:00 pm Room 636T.  We are thrilled to host him and hope you can join us for a lively discussion and lunch. Please RSVP to Dr. Mellow ASAP so we know how many lunches to order. NOTE: This talk is mandatory for all first year students.

**Email sent on**: 11/27/12. **Subject line:** " Colloquium on College Teaching Spring 2013"

**Summary:** This spring semester Professor Steven Cahn will again offer the Colloquium on College Teaching, intended to help doctoral students develop strategies for success in their academic careers, including advice about teaching, publishing, and searching for academic positions. The course is free and open to all graduate students. The course meets during the early weeks of the semester, and students register through on-line course registration. Any questions can be addressed to Professor Cahn at [scahn@gc.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=5ed96f6d7dcd4af6ac78098a784bf2a5&URL=mailto%3ascahn%40gc.cuny.edu).

**Email sent on**: 11/27/12. **Subject line:** " President Kelly's Community Meeting moved to December 11"

**Summary:** President Kelly’s next community meeting will be held on December 11th at 4:00 p.m. in the Skylight Conference Room (9100).  This replaces the previously scheduled December 5th meeting.

**Email sent on**: 11/28/12. **Subject line:** " DNA and Mummies"

**Summary:** On Dec. 6, from 5-7pm in the Main Lecture Hall of the New Building (L.63), John Jay will host "DNA and Mummies," a discussion with Assistant Professor Angelique Corthals. To RSVP, email [symposia@jjay.cuny.edu](mailto:symposia@jjay.cuny.edu).

**Email sent on**: 11/28/12. **Subject line:** " DHS brown bag series on 12/12: Timothy Luke: "How knowledge of evidence induces forthcoming counter-interrogation strategies"

**Summary:** As part of a seminar series under a grant from the Department of Homeland Security, we are pleased to announce a talk by Timothy Luke, PhD student in the Psychology & Law track. The talk, "How knowledge of evidence induces forthcoming counter-interrogation strategies", will take place in 10.65.36 (Psychology Dept Conference Room) at 2 pm on Wed, Dec 12. All faculty and students are welcome to attend this talk.

**Email sent on**: 11/28/12. **Subject line:** " December 4th Event with Dr. Cornel West"

**Summary:** The "Activism in the Age of Mass Incarceration" event featuring Dr. Cornel West will take place on Tuesday, December 4th from 5:00 until 7:30 pm in the New Building Student Cafeteria.

**Email sent on**: 11/29/12. **Subject line:** "IMPORTANT Announcement"

**Summary:** The Doctoral Programs in Criminal Justice, Psychology, and Nursing will be hosting Dr. Sarah DeGue, from the Federal Centers for Disease Control, to talk about the grant writing and reviewing process for graduate students and early career professionals on: MONDAY, Dec. 3, 12:00p - 1:30p - - At John Jay College, Room 636. This is a mandatory event for first-year doctoral students in Criminal Justice.

**Email sent on**: 11/29/12. **Subject line:** "PhD Programs Joint End of Year Party- Friday December 14th 3:00 PM"

**Summary:** Our Program's end of year party is Friday December 14th, at 3:00 PM. We are pleased to again co-sponsor this event with our colleagues in the Forensic Psychology PhD Program, and also with the criminal justice & psychology departments. The party will be in the Faculty & Staff Dining Room in the New Building.

**Email sent on**: 11/30/12. **Subject line:** " IMPORTANT: Dr. Bushway (Applicant) Visit, Thursday 12/13"

**Summary:** Following up on yesterday's email- see below- please RSVP to jfreilich@jjay.cuny.edu if you will attend.

Job Opportunities

**Email sent on**: 11/2/12. **Subject line:** " Full-Time Tenure Track Faculty Position"

**Summary:** Law Specialist tenure-track faculty appointment in the department of Justice, Law, and Society at California University of Pennsylvania.  All applicants must apply on line only by December 2, 2012, at https://careers.calu.edu/.   Physical resumes are not accepted.

**Email sent on**: 11/2/12. **Subject line:** "GW job"

**Summary:** The George Washington University. The Department of Sociology invites applications for a tenure-track Assistant Professor or tenured Associate Professor position to begin Fall 2013 for a scholar in the field of criminology with research and teaching interests in race and crime. Review of applications will begin on November 19, 2012 and will continue until the position is filled.

**Email sent on**: 11/2/12. **Subject line:** " Job Ad - Oakland University"

**Summary:** The Department of Sociology, Anthropology, Social Work, & Criminal Justice invites applications for a full-time, tenure-track Assistant Professor of Criminal Justice position to begin Fall 2013. We seek candidates with a primary research and/or teaching interest in **delinquency and/or juvenile justice**. Teaching interest in courses related to **criminological theory and/or substance abuse** is highly desirable. Applications received by **January 4, 2013** will receive first consideration.

**Email sent on**: 11/2/12. **Subject line:** "University of Texas at Arlington Seeks Director of Interdisciplinary Studies Program"

**Summary:** The School of Urban and Public Affairs at the University of Texas at Arlington invites applications for the position of Director of the Interdisciplinary Studies Program. The candidate will be hired as Associate or Full Professor of Interdisciplinary Studies.Review of applicants will begin immediately, but applications submitted and completed by January 4, 2013 will receive full consideration.

**Email sent on**: 11/6/12. **Subject line:** "USM CJ position announcement"

**Summary:** The University of Southern Mississippi's School of Criminal justice invites applications for a tenure-track assistant professor position to begin fall 2013. In order to receive priority consideration, applications must be received by December 15, 2012.

**Email sent on**: 11/6/12. **Subject line:** "Position Announcement "

**Summary:** Due to extraordinary growth, the Department of Criminal Justice at Fayetteville State University invites applications for a tenure-track, Assistant Professor rank position to begin in August 2013. **Review of applications will begin immediately and continue until the position is filled**. To apply, submit the necessary documents at <http://www.uncfsu.edu/humres/vacancies.htm> and choose the Assistant Professor of Criminal Justice link.

**Email sent on**: 11/12/12. **Subject line:** "Job Posting"

# Summary: Royal Holloway, University of London -Centre for Criminology and Sociology is now accepting applications for the Professor of Criminology and Head of Centre position. Professorial salary is in the range £58,502 to £100,676 per annum inclusive of London Allowance. This is a full time and permanent post, available from January 2013 or as soon as possible thereafter.

**Email sent on**: 11/19/12. **Subject line:** "Faculty Vacancy Announcement-John Jay College of Criminal Justice"

**Summary:** The Department of Latin American and Latina/o Studies (LLS) of John Jay College of Criminal Justice, City University of New York is seeking applicants for a tenure-track position at the Assistant Professor level. Interested candidates should send a curriculum vitae, list of references, and a cover letter by the closing date to: Lisandro Pérez, Professor and Chair Department of Latin American and Latina/o Studies. Closing Date:  January 6, 2013.

**Email sent on**: 11/20/12. **Subject line:** " Job Opportunity at the Research Foundation for Mental Hygiene (RFMH)"

**Summary:** The Research Foundation for Mental Hygiene (RFMH) is accepting applications for a Criminal Justice Analyst position. Apply: Submit a resume and cover letter no later than December 15, 2012, on our website at http://corporate.rfmh.org

**Email sent on**: 11/26/12. **Subject line:** " Part-Time Position Administrative Coordinator Position Available"

**Summary:** The Bernard L. Schwartz Communication Institute at Baruch College is seeking an Administrative Coordinator starting immediately.  Responsibilities include oversight of the logistical operation of the Institute, light management of human resources, and assisting Institute senior staff on a variety of projects, including planning and preparation for the Institute’s Annual Symposium. The position is part-time and pays $20/hr for 20-25hrs/week.

**Email sent on**: 11/26/12. **Subject line:** "New Media Lab"

**Summary:** The New Media Lab hires doctoral students in good standing to spend 4 to 12 hours per week in its collaborative laboratory environment working on digital projects related to their academic research topics. For more information, see the [NML website](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fnewmedialab.cuny.edu%2f) or contact the managing director Andrea A. Vásquez ([avasquez1@gc.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3aavasquez1%40gc.cuny.edu) or [212-817-1967](tel:212-817-1967)).

**Email sent on**: 11/27/12. **Subject line:** " Job Ad"

**Summary:** The Department of Criminal Justice invites applications for an Assistant Professor tenure-track appointment commencing fall 2013. Review of materials will begin immediately, and will continue until the position is filled. Please submit all materials online at [https://jobs.westfield.ma.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=https%3a%2f%2fjobs.westfield.ma.edu%2f).

**Email sent on**: 11/30/12. **Subject line:** " Assistant Manager of Research Operations at JJay position"

**Summary:** The Office of the Advancement of Research is seeking an Assistant Manager of Research Operations. The position is 20 hours a week. Interested students should send a CV to Dan Stageman  [dstageman@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3adstageman%40jjay.cuny.edu" \t "_blank) and Dr. Anthony Carpi [acarpi@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3aacarpi%40jjay.cuny.edu).

Research/Fellowship/Grant/Funding Opportunities

**Email sent on**: 11/12/12. **Subject line:** " CAT FACULTY FELLOWSHIPS : Applications Due December 5th"

**Summary:** Applications are due December 5th. Winners will be announced December 20th.  Paper Presentation Funding: $500 maximum. Conference Presentation Funding (non-presenter): $250. CAT COLLOQUIA GRANTS  
(Amount Varies—APPLICATION AVAILABLE JANUARY 20TH). CAT EXPERIMENTS IN TEACHING FELLOWSHIP (Up to $2,200 each). CAT SCHOLAR-IN-RESIDENCE (Up to $2,200 each). Please email Prof. Jessica Kovler at [CAT@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3aCAT%40jjay.cuny.edu) for an application.

**Email sent on**: 11/18/12. **Subject line:** " New Opportunity for our students"

**Summary:** The New Media Lab has established an award to support the incorporation of a major digital component into the traditional dissertation text format. From funds from an anonymous donor, three $1,000 awards may be granted each year from 2013 to 2016. [Download announcement and application form](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fnewmedialab.cuny.edu%2fwp-content%2fuploads%2fNML-Digital-Dissertation-Award-application.pdf).

**Email sent on**: 11/20/12. **Subject line:** " DHS S&T OUP Opportunities available!"

**Summary:** The [DHS HS-STEM Summer Internship Program](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fwww.orau.gov%2fdhseducation%2finternships%2findex.html) provides a 10-week summer research experience for undergraduate and graduate students majoring in DHS-related science, technology, engineering and mathematics (HS-STEM) disciplines.

**Email sent on**: 11/29/12. **Subject line:** "Diversity Postdoctoral Fellowships at Ohio State"

**Summary:** The Division of Social and Behavioral Sciences in the College of Arts and Sciences at The Ohio State University is pleased to announce the continuation of the SBS Diversity Postdoctoral Fellowship Program. Up to three fellowships will be awarded and appointments will begin August 2013.

**Email sent on**: 11/30/12. **Subject line:** " EERE Postdoctoral Research Awards"

**Summary:** The EERE Postdoctoral Research Awards offers recent Ph.D. recipients the opportunity to conduct applied research at universities, national laboratories, and other research facilities. Research Topics: Fuel Cells Technologies , Solar , Water Power. Application deadline is February 28, 2013. More information and application materials can be found at: [http://www1.eere.energy.gov/education/postdoctoral](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fwww1.eere.energy.gov%2feducation%2fpostdoctoral)

General Important Information

**Email sent on**: 11/1/12. **Subject line:** "BENEFIT TRANSFER PERIOD/OPEN ENROLLMENT - NOVEMBER 1 - 30, 2012"

**Summary:** The Benefits Open Enrollment period will be held November 1 - 30, 2012.  Health plan changes are effective on the first day of the full payroll period in January 2013 (January 10, 2013).

**Email sent on**: 11/2/12. **Subject line:** "Counseling and other Resources Available for Students, Faculty and Staff as a Result of Sandy"

**Summary:** Students who need support can call the **Counseling Department** at **212-237-8111**, or drop by our offices in Room L68 of the New Building.  We offer free and confidential mental health counseling.  We are also able to help guide you to resources.

**Email sent on**: 11/5/12. **Subject line:** " Make-up Class Schedule and Other Important Faculty Matters"

**Summary:** After consultation with the chairs and the Faculty Senate, Vice President Saulnier has come up with the plan below to make up the four classes we missed last week.  There was no ideal solution, and I am aware that the schedule below will inconvenience both faculty and students. In adjusting to these changes in schedule, you should report any difficulties to your department chairperson, who will work with you to mitigate problems.

**Email sent on**: 11/6/12. **Subject line:** " Launching Stability"

**Summary:** We are pleased to announce the release of the inaugural issue of*Stability: International Journal of Security and Development* at[**www.stabilityjournal.org**](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fwww.stabilityjournal.org%2f). *Stability* features research and policy analysis focused on ending conflicts, preventing their recurrence, mitigating new forms of violence such as organised crime and extremism, and fostering peace and enabling development.

**Email sent on**: 11/8/12. **Subject line:** "Hurricane Sandy FAQ (registration/courses) and anticipated student issues"

**Summary:** Please review these FAQ.  These are the sorts of questions your students will be asking—with answers that provide best advice for all possible situations.  I thought you would find them useful.

**Email sent on**: 11/8/12. **Subject line:** " Important Message from President Travis"

**Summary:** President Travis announced a three-prong initiative – called *John Jay Cares: The Hurricane Sandy Relief Project* -- and to encourage people to provide assistance that is so badly needed. This includes 1) a Student Emergency Fund, 2) Hurricane Sandy Volunteer Campaign, and 3) Emergency Supplies. Faculty, staff or students who are concerned about individual students should refer those students to one of these office representatives, or directly to Dean Holmes who will serve as a central point of contact across the support offices of the College.  He can be reached at [deanofstudents@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3adeanofstudents%40jjay.cuny.edu), or 212-237-8211.

**Email sent on**: 11/9/12. **Subject line:** " FW:"

**Summary:** **Follow-up from Office of Student Affairs in the aftermath of Hurricane Sandy**: A natural disaster of the nature of Hurricane Sandy is an overwhelming experience.  In addition to any other support services you may be relying upon, counselors are also available to you at the Graduate Center. Please remember that Matt Schoengood and his staff are available to you at any time. The incoming phone service at the Graduate Center continues to be intermittent. You can email them at [studentaffairs@gc.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3astudentaffairs%40gc.cuny.edu)  or come to Room 7301.

**Email sent on**: 11/12/12. **Subject line:** "Awareness on Policy Against Sexual Harassment"

**Summary:** Our Program and the College take the issue of sexual harassment very seriously and are here to fully support our students by raising awareness and addressing any questions or concerns. If anybody has any questions about the policy please contact Silvia Montalban at [smontalban@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3asmontalban%40jjay.cuny.edu).

**Email sent on**: 11/15/12. **Subject line:** " FW: demography courses for the spring"

**Summary:** The Demography Certificate Program offers the following courses, which are open to students in any CUNY graduate program. DCP. 70200, Methods of Demographic Analysis, GC: Thursday, 11:45 a.m.-1:45 p.m., 3 credits, Professor Frank Heiland [20153] Also, DCP. 80300 / SOC 81900 Demography of Aging (Selected Topics in Demography) GC:  Monday, 11:45 a.m.-1:45 p.m., 3 credits, Professor Na Yin  [20154].

**Email sent on**: 11/15/12. **Subject line:** " IRB Proposals"

**Summary:** Please work with your mentors to ensure clarity and completeness of proposals before submitting them. It is not the job of the IRB administrator to proof proposals. If there is interest in a workshop on preparing proposals, let us know and we can schedule. This will help us all to get proposals approved more quickly and efficiently.

**Email sent on**: 11/16/12. **Subject line:** " Important Message About Makeup Classes"

**Summary:** It has come to the attention of the Provost, Academic Affairs, and CAT that there may be some confusion regarding how instructors will be making up classes and how Blackboard may be used: As a reminder, Wednesday and Thursday classes will be made up in one of two ways: a. The faculty member will provide students with a Blackboard assignment **or** activities equal to the material and work of a regularly scheduled class, **OR**  b. The faculty member will hold a makeup class session on a Friday afternoon or a Saturday.

**Email sent on**: 11/20/12. **Subject line:** " 3 year Assessment"

**Summary:** Graduate Center is having their three year assessment for each Ph.D. department and we need a hard copy of your current CV’s to see how you have progressed from when you entered the program. If you may please send a Word or PDF attachment of your current curriculum vitae to Kathy Mora at kmora@jjay.cuny.edu.

**Email sent on**: 11/20/12. **Subject line:** " Prepaid Legal Service Benefit for CUNY Employees"

**Summary:** In accordance with the Internal Revenue Code, Section 61, it is required that the value of employer-funded group legal service benefits be considered as reportable income for each covered employee.  Therefore, the value of the prepaid legal benefit will be added to the employee’s earnings on the paycheck dated **November 29, 2012** and will be reflected on the 2012 W-2 statement.

**Email sent on**: 11/21/12. **Subject line:** "Important GC Funding changes (Impacts JJay funding)"

**Summary:** There have been some important changes in the GC funding packages for incoming PhD students. Incoming C PhD student stipends are increasing from $18,000 to $25,000 a yearIncoming student work/teaching obligations are decreasing from two classes a term to only one

**Email sent on**: 11/21/12. **Subject line:** " DEADLINE EXTENDED Graduate Center Dissertation Fellowship Competition Application for 2013-14 - deadline January 15, 2013"

**Summary:** The deadline for submission of the Graduate Center Dissertation Fellowships Application has been extended to **Tuesday, January 15, 2013, 12 noon**. Please be aware that ALL materials, including your reference letter must be received by this date.

**Email sent on**: 11/26/12. **Subject line:** Textbook Orders Are Past Due- 11/14/12: Adoption Rates Low-Support Students with Choices and Comply with our Laws & Practices at JJay"

**Summary:** **If you have not yet placed your book orders,** please go to the bookstore website at [www.jjay.bncollege.com](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=file%3a%2f%2f%2fC%3a%5cDocuments%2520and%2520Settings%5cBNCB%2520Store%5cLocal%2520Settings%5cTemp%5cnotesE1EF34%5cwww.jjay.bncollege.com).  Refer to the “How to place your book orders” document provided by Barnes and Noble. You can also email your order to the bookstore @ [bksjohnjay@bncollege.com](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3abksjohnjay%40bncollege.com)

**Email sent on**: 11/26/12. **Subject line:** "National Petition Against Pathways"

**Summary:** All of us in the field of higher education—especially those who serve at public institutions—have reason to be concerned by recent trends in higher education policy. By [signing our petition](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fafl.salsalabs.com%2fdia%2ftrack.jsp%3fv%3d2%26c%3dvUXFrn2TThmNEvpMN%252F8T0snPkLcYQYo3), your circle of colleagues can stand with us as we defend academic integrity and oppose diminishing educational opportunity for students like ours at CUNY.  Please [sign the petition yourself](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fafl.salsalabs.com%2fdia%2ftrack.jsp%3fv%3d2%26c%3drBFNkR0QLuCL2Kd4HFjWkcnPkLcYQYo3) and then forward it to your colleagues nationally and internationally.

**Email sent on**: 11/28/12. **Subject line:** " Registration information"

**Summary:** Attached are samples of the registration information that was emailed to all continuing students (including those on an approved leave of absence for the fall semester).  The Word document contains the CRNs for Register on Record and Weighted Instructional Units. Registration begins at 9:30 a.m. on December 4.

**Email sent on**: 11/28/12. **Subject line:** " Flu Vaccine Now Available to Students"

**Summary:** The Wellness Center has a limited supply of the seasonal flu vaccine available to currently registered students at the Graduate Center and the Graduate School of Journalism, who are uninsured or underinsured (flu vaccine not covered by your insurance).  Please schedule an appointment by calling 212-817-7020. Included in this email is a list of alternative sites for obtaining the flu vaccine should you not meet the above criteria.

**Email sent on**: 11/29/12. **Subject line:** " Inter-University Doctoral Consortium Course Registration"

**Summary:** This email discusses the process of officially signing up for a consortium class. The IUDC Permit Out Form can be downloaded at the URL below: [http://www.gc.cuny.edu/CUNY\_GC/media/CUNY-Graduate-Center/PDF/Forms/Permit\_Out\_Form\_Consortium.pdf?ext=.pdf](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=http%3a%2f%2fwww.gc.cuny.edu%2fCUNY_GC%2fmedia%2fCUNY-Graduate-Center%2fPDF%2fForms%2fPermit_Out_Form_Consortium.pdf%3fext%3d.pdf)

**Email sent on**: 11/30/12. **Subject line:** "Correct Address for W-2 Mailing"

**Summary:** In preparation for the 2012 W-2's, we need to ensure that we have your correct address on file. Please double check your current pay stub to make sure the address is correct. If you need to make any changes to your address, you must notify Human Resources as soon as possible. You can inform us of an address change in person or via email to [HR4u@jjay.cuny.edu](https://webmail.jjay.cuny.edu/owa/redir.aspx?C=62076eac2c6746aea9e4dec057cda575&URL=mailto%3aHR4u%40jjay.cuny.edu).

Accolades

**Email sent on**: 11/06/12. **Subject line:** "Jane McAlevey Book Launch"

**Summary:** Join us in congratulating Jane McAlvey on the launch of her new book, "Raising Expectations (and Raising Hell): My Decade Fighting for the Labor Movement."

**Email sent on**: 11/07/12. **Subject line:** " congrats to susan will...pse distribute.."

**Summary:** Congratulations to Susan Will, Stephen Handelman, and David Brotherton for on the publication of their new book, "How They Got Away With It: White Collar Crime and the Financial Meltdown."